**HawkIRB Session Details**

| **Session** | **Available Dates** |
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| **How to Complete a HawkIRB New Project Application** This two-part training provides an overview of the HawkIRB New Project Application, including guidance to assist you in responding to many of the questions in the form.Part 1 includes: * Overview of the HawkIRB system and the IRB review process
* Sections I-VI of the form

Part 2 covers * Sections VII-XII of the form
* Attachments
* Workflow
 | **Part 1****Thursday, September 5, 2019****2:00 PM – 3:30 PM**Hardin Information Commons EAST**Monday, September 30, 2019****10:30 AM – 12:00 PM**College of Public Health Building, C401**Tuesday, October 29, 2019 9:30 AM – 11:00 AM**Hardin Information Commons EAST**Friday, December 6, 2019****10:00 AM – 11:30 AM**Hardin Information Commons EAST | **Part 2****Tuesday, September 10, 2019****1:00 PM – 2:30 PM**Hardin Information Commons EAST**Monday, October 7, 2019****10:00 AM – 11:30 AM**Hardin Information Commons EAST**Thursday, November 7, 2019****1:00 PM – 2:30 PM**Hardin Information Commons EAST**Wednesday, December 11, 2019****11:00 AM – 12:30 PM**College of Public Health Building, C401 |
| **How to Complete HawkIRB Modifications, Continuing Reviews, Reportable Event Forms (REFs), and Project Closure Forms**This training session provides an overview of the forms that may need to be submitted to the IRB after approval of a study, including:* Continuing Review Form
* Modification Form
* Reportable Event Form
* Project Closure Form

**Note:** We recommend attending the New Project sessions before attending this session. | **Monday, September 16, 2019****9:30 AM –11:00 AM**HP Smith Conference Room (W256 General Hospital), UIHC **Friday, October 18, 2019****9:30 AM – 11:00 AM**Ziffren Conference Room (1502 John Colloton Pavilion), UIHC**Tuesday, November 12, 2019****9:00 AM – 10:30 AM**HP Smith Conference Room (W256 General Hospital), UIHC**Monday, December 16, 2019****10:00 AM – 11:30 AM**HP Smith Conference Room (W256 General Hospital), UIHC |

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| **Session** | **Available Dates** |
| **HawkIRB Training - External IRB**Researchers must submit a HawkIRB application even when the project is overseen by another IRB. This training provides an orientation to the HawkIRB New Project form and the University of Iowa review process for studies that have an external IRB of record. When there is an external IRB, the HawkIRB form collects basic information to ensure compliance with institutional policies and procedures and state regulations. Even if you have already filled out an external HawkIRB application, this presentation may provide guidance that will be useful for your next one. NOTE: This presentation does not cover [Western IRB (WIRB)](https://hso.research.uiowa.edu/western-institutional-review-board-wirb) or the [National Central Institute Cancer IRB (NCI CIRB)](https://hso.research.uiowa.edu/nci-central-institutional-review-board).  | **Monday, September 23, 201911:30 AM - 1:00 PM**College of Public Health Building, C401 |
| **Tuesday, October 22, 20191:00 PM - 2:30 PM**Hardin Information Commons EAST |
| **Monday, November 18, 20199:00 AM - 10:30 AM**College of Public Health Building, C301 |
| **Tuesday, December 17, 20199:30 AM - 11:00 AM**Hardin Information Commons EAST |