

## HawkIRB Session Details

Session	Available Dates	
<p><b>How to Complete a HawkIRB New Project Application</b> This two-part training provides an overview of the HawkIRB New Project Application, including guidance to assist you in responding to many of the questions in the form.</p> <p><u>Part 1</u></p> <ul style="list-style-type: none"> <li>Overview of the HawkIRB system and the IRB review process</li> <li>Sections I-VI of the form</li> </ul> <p><u>Part 2</u></p> <ul style="list-style-type: none"> <li>Sections VII-XII of the form</li> <li>Attachments</li> <li>Workflow</li> </ul>	<p><u>Part 1</u></p> <p><b>Tuesday, September 1, 2020</b> 9:30 AM – 11:00 AM Zoom</p> <p><b>Thursday, October 8, 2020</b> 1:00 PM – 2:30 PM Zoom</p> <p><b>Wednesday, November 4, 2020</b> 9:00 AM – 10:30 AM Zoom</p> <p><b>Friday, December 4, 2020</b> 9:30 AM – 11:00 AM Zoom</p>	<p><u>Part 2</u></p> <p><b>Thursday, September 10, 2020</b> 2:00 PM – 3:30 PM Zoom</p> <p><b>Tuesday, October 13, 2020</b> 9:30 AM – 11:00 AM Zoom</p> <p><b>Monday, November 9, 2020</b> 1:00 PM – 2:30 PM Zoom</p> <p><b>Wednesday, December 9, 2020</b> 10:00 AM – 11:30 AM Zoom</p>
<p><b>Forms Submitted After IRB Approval – Modification, Continuing Review, Reportable Event Forms (REFs), and Project Close Forms</b> This training session provides an overview of the forms that may need to be submitted to the IRB after approval of the study, including:</p> <ul style="list-style-type: none"> <li>Continuing Review Form</li> <li>Modification Form</li> <li>Reportable Event Form</li> <li>Project Closure Form</li> </ul> <p><b>Note:</b> We strongly recommend attending the New Project sessions before attending this session.</p>	<p><b>Monday, September 14, 2020</b> 2:00 PM – 3:30 PM Zoom</p> <p><b>Friday, October 23, 2020</b> 10:00 AM – 11:30 AM Zoom</p> <p><b>Tuesday, November 17, 2020</b> 1:00 PM – 2:30 PM Zoom</p> <p><b>Tuesday, December 15, 2020</b> 9:00 AM – 10:30 AM Zoom</p>	

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<p><b>HawkIRB Submissions for the Single IRB Model – Form submission for Lead and Relying Sites</b></p> <p>In the Single IRB (sIRB) model, one IRB oversees research at multiple study sites. The UI IRB could serve as the Lead IRB or rely on another IRB to oversee UI research activities. <u>UI researchers must submit a HawkIRB application even when the project is overseen by another IRB.</u> This training provides an orientation to the HawkIRB New Project form and the University of Iowa review process for studies that use the single IRB model.</p> <ul style="list-style-type: none"> <li>• When the UI IRB is the Lead IRB, HawkIRB collects information about research activities at all study sites that are relying on the UI IRB.</li> <li>• When the UI IRB relies on an external IRB, the HawkIRB form collects basic information to ensure compliance with institutional policies and procedures and state regulations.</li> </ul> <p>This presentation may provide useful information even if you have filled out a previous HawkIRB application for the sIRB model.</p> <p><b>Note:</b> This presentation does not cover <a href="#">Western IRB (WIRB)</a> or the <a href="#">National Central Institute Cancer IRB (NCI CIRB)</a>. Refer to these web pages for additional guidance on preparing submissions for commercial/external IRBs.</p>	<p><b>Wednesday, September 23, 2020</b>  <b>9:00 AM - 10:30 AM</b>  Zoom</p>
	<p><b>Thursday, October 29, 2020</b>  <b>1:00 PM – 2:30 PM</b>  Zoom</p>
	<p><b>Thursday, November 19, 2020</b>  <b>1:00 PM - 2:30 PM</b>  Zoom</p>
	<p><b>Thursday, December 17, 2020</b>  <b>2:00 PM - 3:30 PM</b>  Zoom</p>