



**Office of the Vice
President for Research**

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TO: Deans, Directors, and Departmental Executive Officers

FROM: J. Martin Scholtz, Vice President for Research

RE: Updated IRB Fee Information for Industry-Sponsored Research

DATE: April 12, 2021

Dear Colleagues:

The Human Subjects Office and the Institutional Review Boards work hard year-round to facilitate research at the University of Iowa while protecting the health and safety of subjects under our care. Costs of administering these programs continue to increase but we have decided not to adjust the base fees at this time. They will remain at the same FY2017 rates, which are consistent with those charged by peer institutions for IRB review.

New for FY22, we have established standard rates for the Single IRB of Record (sIRB) review. The standard rates will streamline the budget development process for researchers proposing to use Iowa as the Single IRB of Record in grant applications.

Effective July 1, 2021, sIRB fees when the University of Iowa IRB is the lead IRB:

- Assessed for NIH grant applications as allowed under NIH Policy (<https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-109.html>).
- The Initial/Full Board review fee of \$2,500 per site will be assessed, excluding the lead site review (University of Iowa).
 - An additional \$1,000 per site fee will be assessed annually for full board continuing review(s) of the protocol, excluding the lead site review (University of Iowa).
- A fee of \$1,000 per site will be assessed for an initial/expedited review, excluding the lead site review (University of Iowa).
- An additional \$500 fee per site will be assessed annually for continuing review or every two years for biennial review, excluding the lead site review (University of Iowa).
- \$0 will be assessed for exempt studies.
- These fees will be charged directly to the research project account as soon as the MFK is available. It will be the responsibility of the research team to include IRB fees in the budget and request reimbursement from the sponsor.

The following information remains unchanged from 2019, when **two changes were implemented to the IRB Fee process for all new contracts involving human subjects:**

- The IRB fees will be charged directly to the research project account as soon as the MFK is available. Invoices will no longer be sent directly to the sponsor. It will be the

responsibility of the research team to include IRB fees in the budget and request reimbursement from the sponsor.

- 26 percent F&A will be charged consistent with the University's Corporate & Industry Sponsored Clinical Trial Policy (<http://gao.fo.uiowa.edu/corporate-and-industry-sponsored-projects-policy-statement-0>).

IRB Administrative Fee for Industry-Sponsored Projects sent to External IRB (WIRB or other)

- The Initial/Full Board review fee is \$1,500. An additional, annual fee of \$750 will be assessed for continuing review of the protocol.

IRB Review Fee for All Industry-Sponsored Studies reviewed by the University of Iowa Biomedical IRB-01

- The Initial/Full Board review fee is \$2,500. An additional \$1,000 fee will be assessed annually for continuing review of the protocol.
- A fee of \$1,000 will be assessed for expedited review. An additional \$500 fee will be assessed annually for continuing review or every two years for biennial review.
- \$0 will be assessed for exempt studies.
- These fees will be charged directly to the research project account as soon as the MFK is available. It will be the responsibility of the research team to include IRB fees in the budget and request reimbursement from the sponsor.

IRB Administrative Fee for Projects sent to VAMC IRB (IRB-03)

- To align VAMC fees with those for industry sponsors, an Initial/Full Board Review fee of \$2,500 will be assessed, along with an annual fee of \$1,000 for continuing review.
- A fee of \$1,000 will be assessed for expedited review, and an additional \$500 for continuing review or every two years for biennial review.
- \$0 will be assessed for exempt studies.
- There will no longer be a fee assessed for modifications.
- These fees will be charged to the VAMC Administrative Office.

We appreciate your understanding and support as we continue to offer our services at the most reasonable cost possible while covering rising expenses. If you have any questions, please direct them to uirb-external@uiowa.edu. Additional information on the use of an external IRB, commercial IRB, or the single IRB (sIRB) review process can be found on the HSO website under [Central & External IRBs \(Single IRB of Record\)](#).